



## Notice of Plaistow and Ifold Parish Council's Winter & Emergency Plan Committee Meeting

To: All Members of the Parish Council's Winter & Emergency Plan Committee

I hereby give you notice that a meeting of Plaistow and Ifold Parish Council's Winter & Emergency Plan Committee will be held on **Wednesday 17th November 2021 at 19:30** at the **Winterton Hall, Plaistow**. All Members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. **Members of the Press and Public are welcome to attend in person.**

Dated: 11.11.2021

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

### **Covid-19 measures**

**Public and Press are encouraged to join this meeting remotely via Zoom:**

To join the meeting please follow this link:

<https://us02web.zoom.us/j/87467178824?pwd=OHorWGxOMjVXQU90aGI0eCtHQ5TUT09>

**Meeting ID: 874 6717 8824**

Please email the Clerk for the password [clerk@plaistowandifold.org.uk](mailto:clerk@plaistowandifold.org.uk)

The Zoom link is also available on the Parish Council's website: <https://plaistowandifold.org.uk/>

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

## **BUSINESS TO BE TRANSACTED**

| <b>Number</b> | <b>Item</b>  | <b>Time</b>   |
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| <b>1.</b>     | <b>Meeting Chair</b><br>Recommendation: - To appoint a meeting Chair from the Members present at the meeting.  | <b>1 min</b>  |
| <b>2.</b>     | <b>Apologies for absence &amp; housekeeping</b>  | <b>1 min</b>  |
| <b>3.</b>     | <b>Disclosure of interests</b><br>Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined | <b>3 mins</b> |

under the Plaistow and Ifold Parish Council [Code of Conduct](#) and the Localism Act 2011, in relation to matters on the agenda.

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| <b>4.</b>  | <b>Minutes</b><br><i>Circulated separately and on the <a href="#">website</a>.</i><br>Recommendation: - To approve the Minutes of the Winter & Emergency Plan Committee meeting held on 17th March 2021 and resolve to sign via Secured Signing in accordance with Standing Order 9(d).  | <b>2 mins</b>  |
| <b>6.</b>  | <b>Public participation</b><br>Recommendation: - To receive and act upon, if considered necessary by the Committee, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's <a href="#">Policy</a> . Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 17th November 2021</u> . Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes. | <b>10 mins</b> |
| <b>7.</b>  | <b>Updated Winter Plan</b><br>Recommendation: - To receive an update from Cllr. Glavin and Mr Pearce regarding the Winter Plan document.   | <b>10 mins</b> |
| <b>8.</b>  | <b>Parish Salt Bins and salt spreading equipment</b><br>Recommendation: - To consider the Parish salt bins/location/numbers; consider allocating spreading equipment in accordance with agenda item 7 above and consider the yellow bin at Winterton Hall, Plaistow.   | <b>5 mins</b>  |
| <b>9.</b>  | <b>Winter 2021/22 including WSCC Highways treatment of school bus route</b><br>Recommendation: - To consider any specific requirements for winter 2021/22 preparation.   | <b>10 mins</b> |
| <b>10.</b> | <b>Winterton Hall, Plaistow</b><br>Recommendation: - To consider an update regarding the instruction of Wellers Hedleys Solicitors.  | <b>2 mins</b>  |
| <b>11.</b> | <b>Development of Emergency Plan</b><br>Recommendation: - To consider an update regarding the preparation of the Emergency Plan.   | <b>3 mins</b>  |
| <b>12.</b> | <b>LCAV Scheme update</b><br>Recommendation: - To consider an update regarding the LCAV Scheme.  | <b>2 mins</b>  |

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| <b>13.</b> | <b>Committee expenditure review for financial year &amp; Budget review</b><br>Recommendation: - To consider the Committee's expenditure in 2021/22 and consider its budget requirement for 2022/23 | <b>5 mins</b> |
| <b>14.</b> | <b>Items to be added to the next meeting agenda</b>  | <b>2 mins</b> |
| <b>15.</b> | <b>Date of next meeting</b>  | <b>1 min</b>  |